

EASTERN CAMDEN COUNTY REGIONAL SCHOOL DISTRICT

JOB DESCRIPTION

TEACHER

QUALIFICATIONS:

Holds or is eligible for a New Jersey Secondary Teacher's Certificate with the appropriate teaching endorsement.

REPORTS TO:

Vice Principal/Supervisor of Subject Area, or other appropriately certificated administrator as designated by the Superintendent.

JOB GOALS:

To provide an approved education program and establish a class environment that fosters learning and personal growth; to help pupils to develop skills, attitudes and knowledge needed to provide a good foundation for continued education; and to maintain good relationships with parents and other staff members.

PERFORMANCE RESPONSIBILITIES:

1. Implements the district's philosophy of education, instructional goals, and objectives. Uses relevant data to make informed decisions regarding instructional strategies.
2. Maintains standards of pupil behavior that are conducive to learning and provide an orderly, productive school environment.
3. Plans a program of study that meets the individual needs and abilities of students. This includes the preparation of specific daily lesson plans.
4. Supervises behavior in the hallways, lunchroom, and all school property to insure the well being of students.

5. Attends staff meetings, serves on committees, accepts sponsorships of student activities and cooperates in all phases of performance evaluations.
6. Attempts to ensure satisfactory pupil progress and growth by utilizing sound instructional methods and developing a variety of assessment methods on a regular basis.
7. Upholds and enforces school rules, administrative regulations, and board policy.
8. Communicates and cooperates with parents, school counselors, child study team, and other staff members to foster pupil progress.
9. Assists in curriculum development and in the selection of books, equipment, and other instructional materials.
10. Complies with all accommodations as outlined in a student’s IEP, 504 Plan or other plans.
11. Maintains student attendance and grade reporting on Power School/Power Grade programs.
12. Fulfills professional development requirements and annual individual Professional Development Plan (IPDP).
13. Performs other duties within the scope of employment and certification as may be assigned by superiors under the authority of the Board of Education.

TERMS OF EMPLOYMENT:

Ten (10) month position

EVALUATION:

This position will be evaluated in accordance with Board of Education policies.

BOE APPROVED:

November 16, 2016

